

## Welcome to West Side Community Health Services' Online Patient Portal

We have a secure on-line patient portal. From the internet, you can look at your medical record, ask for appointments, and communicate with our staff. You can open the portal any time you want. It is secure. We protect your privacy. No one else can look at your record.

## How to Get Connected

1. Give your email address to the front desk staff at your next appointment. This will be your username.
2. We will send you an email with instructions on how to access your chart online.
3. If you have any problems, call us at (651) 602-7526.

### East Side Family Clinic

895 East 7<sup>th</sup> Street  
St. Paul, MN 55106  
**651.602.7500**

### East Side Dental Clinic

895 East 7<sup>th</sup> Street  
St. Paul, MN 55106  
**651.602.7500**

### Health Care for the Homeless/ House Calls

438 Main Street  
St. Paul, MN 55102  
**651.793.2201**

### Health Start School Based Clinics

895 East 7<sup>th</sup> Street  
St. Paul, MN 55106  
**651.602.7500**

### La Clinica

153 Cesar Chavez Street  
St. Paul, MN 55107  
**651.602.7500**

### McDonough Homes Clinic

1544 Timberlake Road  
St. Paul, MN 55117  
**651.602.7500**



**West Side**  
Community Health Services

West Side Community Health Services' online patient portal is meant for routine health management. You should not use our patient portal for any medical condition that needs immediate medical attention.



**West Side**  
Community Health Services

**Online Patient Portal**



[www.westsidechs.org](http://www.westsidechs.org)

# An overview of the online patient portal

**West Side**  
Community Health Services

Home

**Log In**

User ID or Email

Password

Log In

[I forgot my password.](#)

**Register**

New

First time to the portal?

[Register Now](#)

**Contact Us**

(651) 602-7500 Phone  
(651) 602-7513 Fax

Mon-Fri 8am to 5pm

**Welcome to Your Online Chart**

Our practice strives to provide you with the best tools available when managing your health records and communicating with your care team.

**My Health Record**

- [View my medical records](#)
- [Need a refill of your medication?](#)
- [Update my personal information](#)

**Appointments**

- [Request an appointment](#)
- [Request an appointment at our Health Start School Based Clinics](#)
- [View or cancel appointments](#)

**Messaging**

- [View my inbox](#)
- [Send a message to my provider's care team](#)
- [Send a message to the business office](#)

## Look at your health record:

- Allergies
- Problems
- Immunizations
- Lab results
- And more!

## Communicate with us:

- Send and get messages from your health care team
- Send and get messages from our business office
- Look at messages

## Appointments:

- Ask for appointment
- Cancel your appointment
- Look at your appointments

## Frequently Asked Questions

**Do I have to pay for the patient portal?**

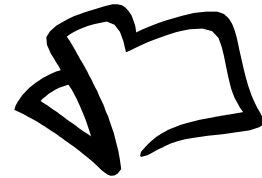
No. This is free.

**Can anyone else open my portal?**

No. Only you, with your username and password, can open your patient portal.

**Can I give permission to someone else?**

Yes. You and this person need to come to the clinic and fill out a permission sheet.



**Can I see my child's chart?**

Yes. You can fill out a permission form at the clinic to view their portal. Once they turn 12, you will no longer be able to open their chart.

**Will I get spam email from the patient portal?**

No. We will not share your email with anyone else.

**What if I don't have an email address?**

Sign up for free at Google, Yahoo, Microsoft, or others.

**What if I don't have a computer?**

View on your mobile smart phone, tablet, or check with your local library.

**What if I have problems with the patient portal?**

You can call us at (651) 602-7526 with questions about the portal.